

Weissport Borough Council
Meeting Minutes: July 21, 2025

Council/Solicitor :

Arland Moyer Sr. President	Bill Hartzell, Vice President
Shelley Fisher, Council	Andrew Hottenstein, Council
Colton Breiner, Council-absent	Greg Mousseau -Solicitor
Cheryl Miller, Secretary/Treasurer	Paulette Watson, Mayor-absent

Call to order -Arland Moyer Sr called the meeting to order at 7:00 pm

Pledge of Allegiance

Public Comments

1. Joe Flickinger-previously sent a letter to the borough requesting to join the Emergency Management Team – council reviewed his qualifications and had a Q & A session regarding what he could bring to the Borough.
A motion was made by Andrew Hottenstein to approve the position of EMA Coordinator and was seconded by Shelley Fisher. The board was polled and all approved. The motion carried.
The borough secretary will prepare a letter stating Joe Flickinger was recommended to fill the position and will forward to the County EMA office which will then file with all other governing agencies required.
2. Jake Boyer provided council with flyers commemorating the 250PA America parade which will be held on Saturday, July 4, 2026 in the borough.
3. Jacobs Church –they inquired if they could have food trucks as so many others are doing for fund raising. Council all agreed that this would not be an issue and were asked to let the borough council know when they are having the events so we can have parking blocked off for them. The church also asked if we could use folding chairs and the borough agreed that we would take some for use by the recreation committee.
4. Hope Community Church – The church would like to hold a movie night in the park like they have done in the past. They requested Aug 15, 2025. Council all agreed to movie night in the park.

Approval of July 7 Council Meeting Minutes – A motion was made by Arland Moyer and seconded by Andrew Hottenstein to approve the minutes from the July 7, 2025 meeting. Motion carried unanimously.

Approval of Bills Submitted for Payment - A motion was made by Bill Hartzell and seconded by Andrew Hottenstein. Motion carried unanimously.

Committee Reports

1. Streets and Flood –

a. Bill Hartzell and Andrew Hottenstein met with the Palmerton Representative on the hours we would need to rent the Vac-Con truck to clear the drain at Bridge and White St. They suggested 2-2.5 days at a cost of \$1,600 per day. A motion was made by Bill Hartzell to propose a max of 3 days with a cost NTE \$4,800 and seconded by Shelley Fisher. Motion carried unanimously.

b. Railroad St by the mural – this drain needs to be cleaned out

c. Street Sweeper – heavy stuff needs to be removed from the curb area prior to street sweeping – Leighton will not lease their brand new sweeper to anyone.

2. Parks and Recreation -

a. per council, a current council member is required to be a signatory on the Weissport Event committee bank account ending in 1634. A motion was made by Bill Hartzell and seconded by Shelley Fisher to add Andrew Hottenstein as a signatory on the Borough Account. Motion carried.

b. Weissport Crisp Air Festival will be held Oct 3-5, 2025 in the Borough park providing food and entertainment.

Setup will begin on Wed, the Recreation committee will be responsible to provide and pay for security for the event

3. Public Works –

a. The Zero turn mower tension pulley has disintegrated – no idea on repair cost yet, Colton Breiner is obtaining a parts list and pricing (we will do maintenance also, i.e, oil/filter, hydraulic). Borough Secretary will poll board members for approval when pricing is obtained.

b. Small tools – for too many years Arland and others have loaned their personal tools for borough work. Money is in the budget to purchase needed tools.

Bill Hartzell made a motion to spend no more than \$700 and seconded by Shelley Fisher. The board unanimously approved.

c. Mica has been able to get the levy mowed which has been neglected.

d. Kids have been hanging on borough signs and causing damage. If you see anyone vandalizing borough property, do not confront them, take a picture and contact the borough police department for follow-up.

4. Police and Safety – no report

5. Secretary/Treasurer's Report – A motion to accept was made by Arland Moyer and seconded by Shelley Fisher. Motion carried.

6. Property –CCMA Financial reports for fiscal years ending 2023 and 2024 received for file.

Other Reports

1. Tax Collector Report- none

2. Garbage Report- none

3. Mayor's Report- none

4. Solicitor's Report- none

5. Code Enforcement/Zoning Report – report reviewed

6. Engineers Report - Mike Muffley will review the pipe video grant. Water main replacement on White St is going slow and putting the road paving project on hold. The Levy solicitation for proposal is due on July 24th – we are hoping the Army Corps of Engineers will approve repairs.

New Business

1. Discuss a resolution to support the America250PA to commemorate the 250th anniversary of the US – the resolution was approved unanimously by council and will be forwarded to the PA commission to show our support.
2. Invoices – Professional service (Solicitor, Zoning, Engineering) invoices need to be billed & received every 30 days –detail reports to back up invoices are required.
3. Secretary is requesting a Windows desktop computer not to exceed \$500. (\$455.49 currently remains in the office supply budget) The current google workbook is not appropriate for business use. The google workbook can be

put in the conference room for Council to utilize. A motion was made by Bill Hartzell to approve and seconded by Andrew Hottenstein and was unanimously approved.

4. We need to look again at the Park Lease agreement to include damage to turf. Vehicles have damaged grass in the past and we bear the cost of repairing. The solicitor will revise the agreement to include a "hold harmless" clause.
5. Go Joe28 – Joe Snedeker will be stopping in the Weissport Park on Thursday July 24 at approx 5 pm. producers are asking that we be there by 4:30 to greet the team. Weissport Recreation committee has been asked to help promote via their facebook pages
6. Zoning Permits - no action required
7. Annual Commercial & Residential Reports (Ordinance 3-2007) - we need to act on enforcement of the ordinance to ensure all are paying their fair share. Citations for non-compliance would have to be written if not returned.
8. New Property purchases – owners need to be required to split utilities upon purchase –need action on this new ordinance. The solicitor will prepare a new ordinance providing the process of splitting the utilities and noting the cost will be on the property owner.
9. Bill Hartzell made a motion to increase the Secretary/Treasurer hours from 15 to 30 hrs per week. The motion passed unanimously.

Old Business

none

1. Borough Correspondence received:

Email received from US Dept of Agriculture (Kyle Vanwhy) requesting duck capture at Lehigh Canal park to test for Avian Influenza – sampled and released at the park – Arland Moyer will forward the request to the Lehigh Canal Commission.

A motion to adjourn was made by Bill Hartzell at 9:20 pm. Motion carried.

Respectfully submitted,

Cheryl Miller

Borough Secretary