

**BOROUGH OF WEISSPORT
ORDINANCE NO. 3-2007**

**AN ORDINANCE OF THE BOROUGH OF WEISSPORT, CARBON COUNTY,
PENNSYLVANIA ESTABLISHING RENTAL OCCUPANCY PERMITS**

Section 1. - Definitions.

The following words and terms, when used in this ordinance, unless the context clearly indicates otherwise, shall have the following meanings described to them:

Owner - Person or persons in which the property is deeded to or as described in Section 5. - Corporations, partnerships or entities as owners.

Tenants - Person or persons that reside or conduct business.

Residential - Property that is suitable for residence.

Commercial - Property that is used to conduct business.

Lease - A written or oral contract granting permission to tenants.

Section 2. - Annual reports required; changes during year.

- A. All owners of property leased for residential occupancy shall annually report the name, street address and date of birth of all such residential tenants. Every owner of said leased unit(s) shall be further required to submit a statement of the number of such rental units owned by them per building within the Borough of Weissport. Such reporting shall occur by January 31st of each calendar year.
- B. All owners of property leased for commercial occupancy shall annually report the name, street address and primary business conducted of all such commercial building tenants. Every owner of said leased unit(s) shall be further required to submit a statement of the number of such rental units owned by them per building within the Borough of Weissport. Such reporting shall occur by January 31st of each calendar year.
- C. As tenants change from time to time during the course of the year, the owner of such leased property shall report such change within 30 days of each occurrence, regardless of the frequency of the occurrences.

Section 3. - Written notice to tenants.

All owners of property leased for either residential or commercial occupancy shall be required to provide written notice to their respective tenants either as a clause in an executed written lease or, if there is no lease, in a separate document of the existence of the moving permit ordinance of the Borough of Weissport in order that said tenants be apprised of the same.

Section 4. - Reporting to Borough Tax Collector.

The reporting required by this ordinance shall be made to the Borough Tax Collector at their office or any other designated place. The Borough shall provide forms to be used for the registration of tenants of leased properties within the boundaries of Weissport Borough.

Section 5. - Corporations, partnerships or entities as owners.

When the owner of real estate subject to the provisions of this ordinance is a corporation, then the president of the corporation shall be the person required to make the reports mandated herein. When the owner of real estate subject to the provisions of this ordinance is a partnership or other entity, all of the partners or all of the members thereof shall be the persons required to make the report mandated herein.

Section 6. - Penalties.

Any person who shall violate any provision of this Ordinance shall, upon conviction thereof, be sentenced to pay a fine of not less than \$100.00 nor more than \$300.00 and cost, and in default of payment thereof, shall be subject to imprisonment for a term not to exceed thirty (30) days.

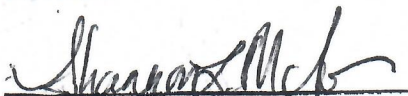
Section 7. - Validity.

The provisions of this ordinance are severable, and if any section, clause, sentence, part, provision or any count of competent jurisdiction thereof shall hold application illegal, invalid or unconstitutional, such a decision of the court shall not affect or impair the remaining sections, clauses, sentences, parts, provisions or applications of this ordinance.

Section 8. - Effective date.


DULY ENACTED AND ORDAINED into Ordinances this 2 day of Jan, 2007 by Council of the Borough of Weissport in lawful session duly assembled.

ATTEST:


SECRETARY

BOROUGH OF WEISSPORT


PRESIDENT OF COUNCIL


MAYOR

Borough Of Weissport
Ordinance No. 3-2007
Annual Residential Report

Weissport Property Address: _____

Owner Name: _____

Owner Street Address: _____

Town/State/Zip: _____

Total Number of Units owned at this address: _____

Phone Number: _____

Email Address: _____

Tenant Name: _____

Unit Number: _____

Tenant Names : List ALL living in unit

_____	_____
_____	_____
_____	_____
_____	_____

Owner Signature

Date:

To be filed by January 31st of each calendar year or within thirty (30) days of new tenant. You must fill out a separate form for each property owned. Owners are responsible to inform tenants that Moving Permits are required when moving in or out of the Borough. Permits can be found at www.Weissportborough.com or forms are available in the borough office. Mail completed form:

Borough of Weissport 440 Allen Street, Weissport, PA 18235

BOROUGH OF WEISSPORT
ORDINANCE NO. 3-2007
ANNUAL COMMERCIAL REPORT

Property Owner: _____
Mail Address: _____
Town/State: _____
Zip Code: _____
Phone Number: _____
Fax Number: _____
Email Address: _____

Total Number of Units: _____

Tenant Name: _____
Business Name: _____
Mail Address: _____
Property Address: _____
Unit Number: _____
Phone Number: _____
Fax Number: _____
Email Address: _____

Primary business conducted:

Name of person filling out this report: _____ Date: _____

To be filed by January 31st of each calendar year and within thirty (30) days of each occurrence.
Mail this report back to: Borough of Weissport, Tax Collector at 235 White St., Weissport PA 18235.